Synchronize your Kerberos Password with Windows Active Directory Password

As a part of the transition from Novell to Windows Infrastructure, synchronization of your Windows Active Directory and your Kerberos password is required in order to access your shared drives. Having the passwords synchronized will ensure that when you log into your computer, the shared drives will automatically appear in “My Computer.” The following instructions are to guide you through the process of changing or synchronizing your password.

Here are step by step written instructions.

**STEP 1.** Go to the following website:

https://weblogin.umich.edu

**STEP 2.** You may need to authenticate to WebLogin

- Type your **Uniqname**.
- Type in your **Kerberos** Password.
- Click on **Log In**.
**STEP 3.** At the WebLogin Page:

- Scroll down to the bottom of the page.
- Click on “kpasswd: Change Your Kerberos Password.”

(2nd link from the bottom of the page. See below screenshot.)

**STEP 4.** Click on the tab called “Windows Active Directory.”

(See below screenshot. Note the **Red Arrows**)

**STEP 5.** You must **Re-Authenticate** to proceed.

- Type in your Kerberos password.
- Click on “Re-Authenticate”.
**STEP 6.** When setting your Windows Active Directory Password, please set the password the same as your Kerberos Password.

- **Type** in your Kerberos Password.
- **Retype** the password again.
- **Click** on "Reset Windows Active Directory Password."

**Successful?** If you were able to use your current Kerberos Password for your Windows Active Directory Password, you are now finished.

**Unsuccessful?** If your Kerberos Password was not accepted, you must complete STEPS 7, 8, 9.
**STEP 7.** Since you were unable to use your Kerberos Password for your Windows Active Directory password you must create a new password.

An acceptable password should not contain your uniqname, or your name, be at least **7 characters** long and must contain three of the following items:
- A lower case letter
- An upper case letter
- A number
- A non-alphanumeric character

- **Type** in your **New** Password.
- **Retype** your New Password.
- **Click** on “Reset Windows Active Directory Password.”

**Why Do I need to change my password?** [click here for more information]
**STEP 8.** You now need to change your Kerberos password to match your Windows Active Directory Password.

- Please **click** on “KPASSWD” tab. (See below screenshot. Note the **Red Arrow**)

**STEP 9.** On this page you will set your Kerberos Password to the same as your Windows Active Directory Password.

- Type your **uniqname**.
- Type your **Old** Kerberos Password. (Same password as Step 2)
- Type your **Windows Active Directory** Password. (Same password as Step 6/7)
- **Retype** your **Windows Active Directory** Password.
- Click on “Set Kerberos Password.”