

Shipping Adenovirus

1. Supplies

- 1.1. Styrofoam cooler in shipping box
- 1.2. Sealable inner container (can be a Ziploc bag, bottle with cap, Falcon tube, etc.)
- 1.3. Packing Tape
- 1.4. Biohazard label
- 1.5. Dry Ice label
- 1.6. Sharpie
- 1.7. FedEx shipping label

2. Methods

- 2.1. Place adenovirus samples in inner container; seal.
- 2.2. Place some dry ice in Styrofoam cooler.
- 2.3. Place adenoviral specimen on top of dry ice.
- 2.4. Place more dry ice over adenoviral specimen.
 - 2.4.1. Be sure that you have enough dry ice to keep the specimen cold during for the duration of transit.
- 2.5. Seal Styrofoam cooler with packing tape.
- 2.6. Place Styrofoam cooler inside shipping box; secure.
 - 2.6.1. Place any inserts, maps, sequence data on top of box before sealing.
- 2.7. Seal box with packing tape.
- 2.8. Place Biohazard label on outside of box, so that it is not in the way of the shipping label, but it is still visible upon immediate inspection.
- 2.9. Write the following phrase on the biohazard label:
 - 2.9.1. "Diagnostic Specimen packed in accordance IATA Packing Instruction 650."
- 2.10. Affix Dry Ice label beside Biohazard label, and estimate the weight of dry ice included.
- 2.11. Affix the FedEx shipping label; fill out all appropriate blanks. Consult Nancy for billing directions.
- 2.12. Call FedEx to schedule a pick-up; place package by Physiology Office door for retrieval.