UNIVERSITY OF MICHIGAN LIBRARY SYSTEM
TEMPORARY HOURLY JOB REQUISITION

Payrate(s):_________________ Approved Premium/Market Increase:______yes____no
Amount per Hour:______________

Date: __________________

Division:__________________ Unit:_____________________
Subunit:____________________

Supervisor:_______________ Phone:___________________
Location:___________________

Supervisor available for interviews at the following
times:__________________________________________

CWS/non CWS Designation (check one)

_____ 1. CWS students only

_____ 2. Either CWS or non-CWS

_____ 3. Please send only CWS students

until __________________

after which send either CWS or
non-CWS students

as soon as possible

Job Description:

Qualifications

Required:

Desired:

Number of students needed:__________ Number of hrs./student/week:__________

Scheduled Hours:

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( vertical lines represent on the hour time)

Other Details:

Authorized Signature:______________________________________ Authorized Account #:______________