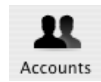


# Changing your Local Machine Password

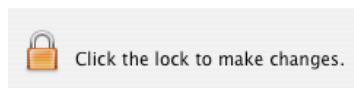
The intended audience for this document is end-users.

- Under the APPLE in the upper left corner, select SYSTEM PREFERENCES

- Click on ACCOUNTS



- If the lock in the lower left corner is closed, click on the lock so you can make changes

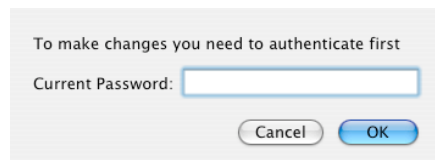
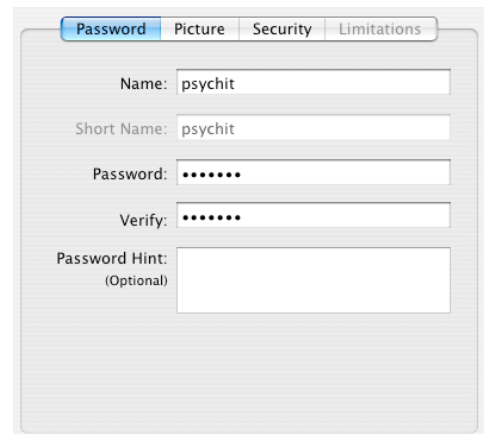


- Your name should automatically appear. If it does not, type your username. In the password field, type your CURRENT local machine password



- With the PASSWORD tab selected, try to change your password.

- If you are the administrator on the computer, and you are trying to change another user's password, you can simply change it. If you are trying to change your OWN password, another authentication window will appear to verify you are really the owner of this account. Type your CURRENT local machine password



- You can now change your password. Type the same password in the VERIFY field

- Quit SYSTEM PREFERENCES