

Portage Lake Association Board Meeting:

MINUTES June 3rd, 2009

Our Mission: *We have a common goal of improving the quality of life in the Onekama area.*

Board Member:

George Punches, President
 Chuck Reed – Vice President
 Barb Wolverton – Treasurer
 Mary Reed – Secretary
 Roger Cody – Past President

Board of Directors/1yr

Eric Beeman
 Doug Calloway

Board of Directors 2/yrs

Jim Simons
 Dave Combs
 Frank English

Order of Business	Person Responsible	Report/discussion	Action Plan
Call to order	George Punches		07:00:00 PM
Introductions	George Punches	All board members present, Also present: Nancy Cody, Jim Messner, Linda English, Margaret Punches, Lee LaFleur, Judy Blackmore	
Secretary's Report	Mary Reed	Minutes were sent to the board by email prior to the meeting. Frank moved to accept, Roger seconded	Secretary's report accepted
Treasurer's report	Barb Wolverton	The money from the CD that was cashed has been put into savings. June financial report was distributed. Doug moved to accept, Roger seconded. Donations have been received in memory of Colin Lee Grenn. Manistee Co Visitor's Bureau is asking if the PLA would like to purchase an ad. Board decided we did not.	Report accepted. Mary will send thank you notes to the Grenn and Cantanese families. His name will be added to the Tree of Lights.
President's report	George Punches	President's report is attached to original minutes. It covers the following items. 1. Distribution of lighthouse funds. See lighthouse under committee reports. 2. Foundation services agreement. (This vote was taken by email since it was time sensitive to the fund raiser.) Vote was 3 for and 4 against so we will not do this at this time. 3. Brochure funding – discussion tonight. See committee reports. 4. Conflict of interest by board members. Reminder that many of us are on other boards or involved in other organizations. If there is a conflict of interest, we should abstain from voting. 5. Critiques of the fund raiser will be	

		<p>done at next month's meeting.</p> <p>6. Review of things we've accomplished this year.</p> <p>7. Committee chairs are requested to write a summary outline that can be used as a guide in coming years.</p> <p>8. Loose ends are the banners and street decorations.</p> <p>9. Our by laws say that we need a nominating committee.</p>	<p>6. Lighthouse project done, Fund raiser set, Road Signs completed, concerts in place, Summer dinner dance set, petunias planted and the Newsletter and website are firmly in place!</p> <p>9. George appointed Dave, Eric and Roger to be the nominating committee and they will report at the August meeting.</p>
Committee Reports			
Newsletter	Margaret PUNCHES	The next issue will be sent around August 1 st . If we do ads in the future, they should be small business card size ads at the bottom of the pages. This is sent to 1700 people. Ads could go in the 2 summer issues if the decision is made to do this.	Margaret will continue to explore this option and will report back to the board.
Fund Raiser	Lee LaFleur	The fund raiser is ready to go..... Lee distributed samples of the special donation envelopes that will be at each table.	
Sign	Doug Calloway	The second sign is missing the "To". Doug is working with Amor to have this corrected..	
Fireworks	Paul Mueller	No report..	Scheduled for August 7 th of Onekama Days.
Italian Dinner Fund raiser..	Roger Cody	Roger will meet with the committee from Trinity Lutheran Church on June 17 th . The date for the dinner has been set for August 15 th . They would like us to help with set up, clean up and advertising. We should announce in church bulletins.	Roger will keep us updated.
Banners	Dave Combs	Dave reported that the 8 new banners and 4 spring sets have been installed. They were slightly below the 2,000 amount that was budgeted.. He also reported that the garland type Xmas lights can be provided by our current supplier.	George recommended that Dave get a committee to work with him and give their recommendations to the board.
Website	Eric Beeman		
Concerts in the Park	Margaret PUNCHES	The first concert will be a big band patriotic concert by M & M. The July	

		6 th concert will have an open meeting of the PLA prior to Brian and Tim Joseph concert. Onekama Market will donate hot dogs and we will provide buns. Barb will get the new PLA Banner for the concerts.	
Membership	Roger Cody	Letter will be sent encouraging new members and committee involvement. Doug noted that people who contribute to the PLA and do things for us should receive a thank you note and/or special recognition when appropriate. Be sure and remember to say Thank You.....	Send thank you notes to people who have recently contributed.
End of Summer dinner/dance	Lee LaFleur	62 people have signed up. Lee will work on this more after June 14 th Fund Raiser.....	
Brochure	Nancy Cody and Jim Messner	The final proof was distributed. There was discussion on how the secretary missed this in past minutes as doing a brochure had been discussed several times.. No formal motion was made or budget set. A lengthy discussion on possible sources for the printer, It is always a goal to buy locally and discussion followed. There seemed to be a wide range in price from different printers. It was decided that Jim and Nancy should proceed with finalizing the brochure and that they should get competitive bids before deciding on a printer. Two hundred dollars for the brochures could come from the concert budget and \$200 from the website budget.	Roger moved and Barb seconded that we budget \$400 for the brochures and let the committee decide on where to have them printed. Motion carried.
Lighthouse	George Panches	Since the CD has been cashed we need a motion to distribute the money for the lighthouse. The total fund with interest was determined to be \$5,500. Frank English moved that we give this money to the Onekama Township for use by the Onekama Township Harbor Commission to erect the lighthouse. If any money is left over it will be given to Parks and Recreation.	Motion was made by Frank English, seconded by Jim Simons. Vote was 2 NO and 6 YES. Motion was passed.
Postcards	Barb Wolverton		
Fishing Tournament	Barb Wolverton	The fishing tournament on May 22,23,24 was not the economic boost to the community that was expected.	
Citizen of the year		Plaque may not be ready in time for	

award plaque		the fund raiser. Frank suggested a new source that may be able to do it. The plaque is moved between both the Village and the Township offices.	
Petunia Parade		David Meister has offered the use of his 1020 gallon watering tank. This will be much more maneuverable and will be helpful to those who water.	Check to see if there are petunia donation envelopes at the Post Office.
Meeting adjourned,	09:00:00 PM	Submitted by, Mary Reed	Secretary