

## **BUILDING IN ONEKAMA TOWNSHIP?**

### **HERE IS WHAT YOU MAY NEED**

To determine what applications you need, contact the Onekama Township Zoning Administrator or Township staff at 5435 Main St., Onekama, MI 49675. Phone: 231-889-3308, Fax: 231-889-5587. Applications are available at the township hall or obtained online at [www.Onekama.Info](http://www.Onekama.Info)

### **BUILDING ANYTHING ON YOUR PROPERTY:**

(home, garage, lakefront structure, guest house, addition or remodeling, accessory building, decks, docks, fences, signs), all may require one or more of the following applications:

1. **DEQ - Inland Lakes and Streams and/or Great Lakes Submerged Shorelands Permit** if building docks, in water, work on beach, fill, dredging.

Contact Barry Peterman (231)-876-4442.

2. **DEQ - Wetlands Permit** involves alteration of a regulated wetland. Wetlands do not always appear wet. If you are within 500 feet of a lake or stream, you must apply for a DEQ wetland Pre-Application Permit.

Contact Barry Peterman (231)-876-4442.

3. **DEQ - Critical Dune Permit** if in Critical Dune Area or High Risk Erosion area. Note: Critical dunes exist well inland from lakefront.

Contact Susan Conradson (231) 876-4443.

4. **DEQ & Corps of Engineers** if the site involves filling, dredging, shoreline alteration or dock construction on navigable waters of Great Lakes or waters connected to Great Lakes.

Contact Barry Peterman. (231) 876-4442.

5. **DEQ - Pollution Prevention Plans, Air Quality Control, Water Quality Control, Ground Water Discharge Permits** if project involves clean or polluted discharge into air, water or ground-water but not including septic tanks with volume under 10,000 gal/day.

Contact Air: (231) 876-4415; Water: (231)-876-4471.

6. **Township - Land Use Permit** from Onekama Township Zoning Administrator (ZA). If permit is not needed, ZA will issue written statement. (Note: A State Building Permit may not be issued without a Land Use Permit and the Land Use Permit may not be issued without all other applicable Federal, State and County permits on file at the township).

Contact ZA (231)-889-3308.

7. **Township - State/County Subdivision Control Act** review is required for combining land parcels or splitting land parcels approval from Onekama Township, needed if splitting land into more than four parcels on 10 acres or less or any parcel not fronting an existing road.

Contact David Meister: (231) 889-3308.

8. **County - Road Commission Driveway Permit** from the Manistee County Road Commission if building a driveway or private road that intersects a county road, or for construction of anything in the road right-of-way.

Contact Jerry Peterson (231) 889-0000.

9. **County - Soil Erosion Permit** from the Manistee County Soil & Sedimentation Control Division needed if project involves moving more than an acre of earth or any earth within 500 feet of a lake or stream or creek or letter indicating a permit is not required.

Contact Murray Stall: (231)723-6041.

10. **County - Septic Permit** from Manistee County Health Department or letter indicating permit is not required.

Contact Don Johnson: (231) 845-7381.

11. **County – Address Permit** required for any building in which people live or work. May also be issued for structures if requested. (Zoning and Health permits needed first and if unnecessary, Health Department and Zoning Administrator must sign off. Vacant land is not given an address.

Contact Sue Wagner (231) 723-6041.

12. **State - Construction Code Permit** for any construction, remodeling or additions. All above applicable permits need to be provided to the State Building Inspector before the building permit can be issued.

Contact John Patterson: (231) 276-9975.

13. **State - Electrical, Mechanical, and Plumbing Permits**. Permit applications are available at the township hall or from the State Building Inspector if required. Contact (517) 241-0313.

**If you are not certain which permits apply to your situation please contact the Township Zoning Administrator at (231) 889-3308.**