

## Head GSI Information

I am the head GSI for this course. I can be contacted during his office hours or by email at [agrawal@calmail.berkeley.edu](mailto:agrawal@calmail.berkeley.edu). I am responsible for answering any other administrative questions regarding course policies. Administrative questions concern course policies or big-picture issues – they do not include content related questions. Administrative questions do not include questions about enrollment, which should be directed to Desiree. If emailing me, be sure to include your name, SID Number, and your GSI. To ensure a response, make sure the subject heading of your email is “100B Head GSI.”

All GSI's, as well as myself, will schedule regular office hours. Content-related questions about the course material or problem sets should first be directed to your own GSI. Your GSI may prefer to answer questions during his or her office hours. If you still have trouble, you may contact me (See David's contact information in the preceding topic.) Please include your name, SID Number, and your GSI. The subject of the email should also be “100B Head GSI.” If I am unsure about the answer, I will contact the Professor. I will not answer questions unless you provide evidence that you have already approached your own GSI.

I will not answer your email unless you follow the above rules and regulations.

If I feel the need, I will post Frequently Asked Questions here.