LAW STUDENTS
FROM OTHER LAW SCHOOLS

Policy

Students enrolled in other law schools must have a Research Pass in order to gain access to the Law Library. They may obtain them from the Reference Desk.

Procedure

If someone claims to be from another law school (Toledo, U of D, DCL, Cooley, etc.), but does not have a Research Pass, he or she must show his or her law school ID card and then be sent to the Reference Desk for a Research Pass.

You will need to issue a Desk Pass for them to go to the Reference Desk. The person will then have to come back to you to show you the Research Pass and return the Desk Pass.

Lexcalibur

Unless the Research Pass was very recently issued there should be a record of the Research Pass holder in the Lexcalibur patron records.

The expiration date on the record should be Aug. 31 of the sticker's final year, e.g. a research pass with "LAW 1994-95" indicates the pass will expire 8/31/95.

If the pass has expired, refer the person to the Reference Desk to request a renewal.