Syllabus for Educational Studies 898 (Section 8)  
Fall, 2001

Proseminar 1-A for First Year Doctoral Students in Educational Administration, Foundations, Policy, Research Methods, and Teacher Education

Mondays 1-3 PM  
Room 2340, School of Education  
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The Proseminar is a one credit hour course designed to support and assist first and second year doctoral students. It meets seven times, two hours per session. The curricula of the proseminars are developed by the faculty members in the participating programs.

Please note that our Fall, 2001, Proseminar will meet on the following dates:
September 10, 17, 24; October 1, 8, 15, & 22

Texts

Required:

Various handouts supplied by the instructor.

Recommended

*EndNote*, version 5.0 (ISI ResearchSoft).
Meeting Dates, Topics for Discussion, Assignments, and Readings

1. September 10
   Introduction of Students and Instructor
   Introduction to Proseminar and Doctoral Study
   a) The Craft of Writing
   b) The Ethics of Scholarship
   c) Spoken and Written Discourses of Critique
   Etiquette of Graduate Study
   Taking care of the logistics of graduate study

2. September 17 – Bring to class: *Craft, APA Manual*
   Discussion of *The Craft of Research* and comments on *Pocket Style Manual*
   **Assignment** for this week: Begin framing virtual paper & outline.
   **Reading** for this week: Lauren Jones Young piece from *Educational Researcher* (handout); *Craft*, ix-45; *APA Manual*, chap. 1.

3. September 24 – Bring to class: *Craft*
   Continuing discussion of *Craft*; Grammar and style in *Pocket*
   Opening discussion of the virtual papers
   **The Wisdom of Practice: Second and Third Year Student Panel**
   **Assignment**: Write virtual paper and bring sufficient copies for distribution
   **Reading**: *Craft*, 46-93; *Pocket Style*, browse §1-12; *APA Manual*, chap. 2.
   Pay attention to material on pronoun reference.

4. October 1 – Bring to class: *Craft, Pocket Style, APA Manual*,
   Discussion of virtual paper
   Continuing discussion of *Craft, APA Manual*, and *Pocket Style*
   Ethics of scholarship; plagiarism
   **Reading**: *Craft*, pp. 94-131, pp. 166-170 (on plagiarism, topic 11.5), and 255-258 (research ethics); *APA Manual*, pp. 347-361 (beginning with § 8.04); *Pocket Style*, §34 & 39, and browse § 13-18.

5. October 8 – Bring to class: *Craft, Pocket Style, APA Manual*
   More on the Ethics of Research
   Discussion of referencing and citations: APA and Chicago styles
   Use of electronic resources: *End Note*, UM Library Resources
   L Remind GF to distribute history of UM School of Education

   --Assignment and Readings for October 8 appear on next page.
Assignment: Revise writing of virtual paper; adapt to APA style using at least three author-date citations with references list. Bring copies to class for distribution.

Reading: Craft, 132-166, and 172-174; browse chap. 12, with attention to §12.11 and 12.12 (pp. 196-198); APA Manual, read 387-396, browse pp. 207-281, and skim chap. 3; Pocket Style, browse §25 & 26, plus 36 & 41.

6. October 15 – Bring to class: Craft; Science & Art of Teaching; Pocket Style
Discussion of virtual papers
More on being a doctoral student
  Constructing an agenda of scholarship, inquiry and research
  Attending conferences, submitting papers, and finding funds to go
  The etiquette of conference presentations
  Networking at conferences
History of UM Ed School
The Past, Present & Future of Ed Schools
Assignment: Change citation style to Chicago, using footnotes or endnotes, and add bibliography. Bring copies for distribution.

Reading: Craft, 201-233; The Science and the Art of Teaching (75th Anniversary Publication of the UM School of Education); Pocket Style, § 43, and pp. 217-219; APA Manual, skim chapters 5 & 6.

7. October 22 – Bring to class: Craft
Using electronic gear for data collection
Concluding discussion of virtual paper
Course and instructor evaluation
Assignment: None (Hooray!)

A note on grading
Students in the first prosem are normally graded with an S or U. However, students who desire to do so may earn a letter grade by doing some additional writing on the “virtual” papers. If you wish to have a letter grade (A, B, etc.), please make arrangements with the instructor before the third class meeting.